**Woodlands Behavioral Healthcare Network is in search of an Outstanding Executive Director.**

Are you passionate about helping people and ready to discover the difference you can make with a rewarding job that provides a sense of accomplishment and gratification?

If this describes you, then Woodlands wants you to be a part of our team! At Woodlands, we work to inspire hope, promote resiliency and aide in recovery. We strive to fulfill the aspirational goal of creating the absolute best experience with every person through all interactions, and we believe it begins with our employees.

**What is in it for you**:

* Retirement Benefits - 401(a) with employer match plus additional 5% after 1 year of employment / Optional 457(k) plan
* $50,000 Company Paid Life Insurance with option to purchase additional coverage
* Health Insurance options (HSA or Traditional) with BCBS medical coverage
* Dental Insurance
* Vision Insurance
* Immediate Paid Time Off Accrual Program
* Eligibility for Public Service Loan Forgiveness Program
* Wellness Reimbursement Program
* Company Paid Group Long-Term Disability Insurance

**What you can expect:**

Reporting to the Board of Directors, the Executive Director is responsible for the overall leadership and management of Woodlands Behavioral Healthcare Network, ensuring the implementation of the mission of the organization and the strategic and operational plans approved by the Board of Directors

**How you will make an impact:**

* Provide strategic and operational leadership and direction for the organization
* Ensure that the organization is structured to maximize its ability to deliver services
* Directly, and through subordinate key management, manage the activities of the staff
* Implement strategies for advocating on behalf of Woodlands with elected and appointed government officials
* Ensuring that the organization’s finances are properly and effectively managed
* Maintain an effective relationship with the Board of Directors
* Develop and maintain strategic and operational relationships at the state and local level that will benefit the organization and support its mission
* Undertake special projects as directed by the Board of Directors

**Minimum Education & Experience Requirements:**

* Physician, psychologist, social worker, registered nurse, or other human services professional
* Possess at least a master’s degree in a field of management relevant to the administration of a community mental health program with 3 years of professional experience in management and 1 year experience in the management of human services programs
* The areas of community mental health administration, hospital administration, or public health are deemed to be relevant fields of management.
* Three years of professional experience in his or her field of training.
* One year of experience in administrative supervision of mental health programs.
* Preferred minimum of five years of senior management experience, including but not limited to experience with regulations promulgated by federal and state entities.
* High level of expertise in all facets of the community mental health system, including laws and regulations, standards and protocols, organization and management techniques and other industry knowledge and skills typically acquired through a combination of formal training and practical experience
* Knowledge of accounting and financial analysis practices sufficient to understand financial reports and understand the impact of financial performance on the organization’s operations.
* Computer skills including the ability to prepare correspondence and reports in Microsoft Word and summarize and report data in Excel spreadsheets.

**ADA Specifications:**

* Work is normally performed in an office setting
* May be required to sit for long periods of time

W*oodlands Behavioral Healthcare Network provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, gender, religion, sexual orientation, national origin, age, disability, or veteran status. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.*