

Sanilac County Community Mental Health Authority
227 E. Sanilac
Sandusky, MI 48471
810-648-0330



Enhancing Lives, Promoting Independence, Embracing Recovery

Position: Nurse Practitioner (Independent Contract/Contract with Organization)

Position code: 23-22

Position Location: Children/Adult

Virtual/Telehealth options, On-site preferred

Compensation Range: Negotiated Wage

Position Dates: ASAP

Supervisor: Dr. John Mitchell, Medical Director

Date Position Posted: 11/30/2022

Deadline: Until Filled

Requirements: Master of Science Degree or higher in nursing, Doctorate Preferred. Valid License to practice nursing in Michigan, certified by American Nurses Credentialing Center and possesses a State of Michigan Nurse Practitioner Specialty Certification/License. Two years of experience as DNP/NP in field of psychiatry.

All internal and external job applicants are required to use UltiPro to apply for this position. Please see the Sanilac County CMH website at www.sanilaccmh.org and click on "Employment".

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JOB DESCRIPTION

Job Title: Mental Health/Psychiatric Nurse Practitioner
Department: Clinical Services
Location: Ehardt/Children's
Supervisor: Medical Director
Classification: Contract
Prepared Date: 10/07/2022
Reviewed By HR: 10/27/2022
Reviewed By Supervisor: 10/31/2022
Revised By:
Revised Date:

SUMMARY

This position is responsible to perform the following duties: Provide comprehensive evaluation and psychiatric diagnosis; management of mental health care during acute exacerbation and chronic illness; consultation and/or collaboration with other health care providers or community resources; provide referrals to other health care providers and community resources; prescribe medications, with management, monitoring and education; order and interpret lab tests; provide health care information, counseling and guidance; maintain confidentiality.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

- Demonstrates ability to utilize DSM V for diagnostic process.
- Demonstrates knowledge of Mental Health treatment procedures applicable to the public Mental Health Population.
- Demonstrates knowledge of current and best practices within practice area.
- Diagnostic abilities relative to program population.
- Knowledge of evidence-based treatment related to mental health treatment including prescribing medication.
- Knowledge of community agencies/systems typically involved in comprehensive treatment of identified program population.
- Knowledge of other professions involved in mental health services delivery.
- Knowledge of community mental health treatment programs.
- Provide medication management under the supervision of the medical director.
- Educate patients and families about mental illness, treatment, and prevention.
- Analyze factors for psychiatric illness, such as developmental issues, family dysfunction, genetics, neurological trauma or social or cultural issues.
- Assess risk factors for mental illness and broader wellness evaluations.
- Provided patient education regarding medications, risks, benefits, and reasonable outcome expectations.
- Communicates with patients and engages in follow-up as necessary.
- Must participate in after hour emergency clinical crisis response.
- Other duties as assigned.

COMPETENCIES

Sanilac CMH staff are dedicated to providing services to the community to improve lives. When they see a task that needs to be completed, they step in to assist or are first in line to help the Agency in promoting recovery, discovery and independence. Each staff member works within their strengths and collaborates with their coworkers so that collectively we are a stronger whole. Staff provide positive feedback and suggestions to improve the quality of care in the Agency. They hold their coworkers, the individuals they serve and the community in high esteem.

To perform the job successfully, an individual should demonstrate the following competencies:

Initiative/Organization/Reasoning:

- Takes initiative and steps in to take on difficult challenges.

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- Willing to identify problems and work to resolve them in the early stages.
- Plans and organizes work activities and uses time efficiently.
- Properly organizes and carries out job tasks in a timely manner.
- Know and understands job expectations and is willing to expand job knowledge and skills to be more effective to the Agency and the individuals served.
- Is enthusiastic about the Agency's Mission and is a positive influence for co-workers and individuals served.
- Demonstrates an understanding of and adherence to Agency policies and procedures and is willing to provide suggestions to make policies and procedures more efficient.
- Is willing to think outside of the box while able to make sound decisions and taking actions based on sound reasoning and weighing possible outcomes.

Ethics/Teamwork:

- Consistently treats all people with dignity and respect.
- Demonstrates expected ethics and principals.
- Accepts responsibility for actions and follows through on commitments.
- Demonstrates ability and willingness to work cooperatively and effectively as part of a team.
- Willingly acknowledges team members and co-workers' value to your work.

Emotional Intelligence:

- Verbal and written communication is constructive, effective, respectful, and clear.
- Willing to take the time to learn about co-workers' personality so that working together is more effective.
- Willingness to ask questions, listen to others' ideas, and understand how the impact of your work, impacts your co-workers/team.
- Willing/Ability to be cost conscious

SUPERVISORY RESPONSIBILITIES

This job has no supervisory responsibilities.

QUALIFICATIONS REQUIREMENTS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

An individual who holds a current and valid license to practice nursing in Michigan, has a Master of Science Degree or higher in nursing, doctorate preferred. Has successfully completed a formal advanced program for mental health or psychiatric nurse practitioners, is certified by the American Nurses Credentialing Center, and possesses a State of Michigan Nurse Practitioner Specialty Certification/license. Must have prescriptive authority and two years' experience as a DNP/NP in the field of psychiatry.

- Children's experience preferred.
- Candidates/Employee must also qualify as QMHP, QIDP or CMHP where appropriate for population being served.
- For anyone working with children, they must receive 24 hours of Children's training per calendar year and become a CAFAS rater. A Minimum of three year of experience with examination, evaluation and treatment of SED Children and families is required.

LANGUAGE SKILLS

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS

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Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute items such as psychological test scores, and to calculate percentages and interpret data in areas such as demonstrating measurable progress.

REASONING ABILITY

Ability to assess and define problems, collect data, establish facts, draw valid conclusions, and draft effective interventions. Ability to interpret an extensive variety of information and instructions in various forms and deal with multiple variables.

COMPUTER SKILLS

To perform this job successfully, an individual should have knowledge of Word Processing software. Recommended typing speed of 45 wpm.

CERTIFICATES, LICENSES, REGISTRATIONS

Valid Michigan Driver's license required. Possession of a valid, current license to practice as a Nurse practitioner in the state of Michigan.

OTHER SKILLS AND ABILITIES:

Ability to perform common psychological testing and procedures. Knowledge of behavior therapy and behavior management techniques.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit at a desk or table; to talk and hear on a phone or in person. The employee is required to stand, walk, drive to different sites or community locations, to use hands to write or utilize the keyboard, and manipulate papers, charts and test items. Specific vision abilities required by this job include close vision and distance vision. The employee must occasionally lift and/or move up to 25 pounds

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works near moving mechanical parts; in areas where universal precautions and confrontation avoidance techniques are utilized; in vehicles and outside weather conditions and is occasionally exposed to wet conditions, body fluids, or airborne particles.

Sanilac County CMH embraces an employment environment that promotes recovery and discovery, a person-centered approach to treatment/services, and cultural competence. An employee in this or any position is expected to support the employment environment. This includes having lived experience with behavioral health issues.