**POSITION POSTING**

Case Manager/Supports Coordinator

Full-Time

**REPORTS TO:** Program Supervisor

**LOCATION:** 608 Wright Avenue, Alma, MI 48801

**POSITION CLOSES:** June 30, 2019

Gratiot Integrated Health Network has an immediate opening for a full-time, Case Manager/Supports Coordinator.

**SUMMARY OF DUTIES:** Under the supervision of the Community Supports Services Program Supervisor, the Case Manager/Supports Coordinator is responsible for case coordination, linking, monitoring, and implementation of all aspects of individual consumer plans of service for adults and children. Performs initial and annual assessment of consumers receiving mental health services, facilitates and coordinates team meetings to determine appropriate treatment planning, or makes referrals for other services as appropriate, and crisis intervention.

**EMPLOYMENT QUALIFICATIONS:** Must possess a Bachelor’s Degree in Social Work, Nursing, Special Education or a related field with licensure appropriate to professional degree, i.e. LBSW, LLBSW, LMSW, LLMSW, RN, etc. Requires QIDP or QMHP or CMHP and a minimum of one year related work experience in a human service field with knowledge of the CMH system.

**OTHER REQUIREMENTS:** The candidate must maintain documentation to agency and professional standards. A valid Michigan Driver’s License is required to operate an agency vehicle or to transport consumers. Candidates must meet successful clearance of criminal and driving background checks.

**EMPLOYMENT CLASSIFICATION:** Regular, Full-Time, Non-Exempt Status.

**SALARY RANGE: Annual Salary Range:** $43,000 – $58,000, with competitive benefits package.

**POSTING DATE:** Résumés or Applications should be sent to the Human Resources Department via email through Indeed no later than June 30, 2019. Applications received after June 30, 2019 may not be considered.

**Applicants requiring specific accommodations for the interview process should notify the Human Resources Department at (989) 466-4198. Reasonable accommodations may be made upon request to enable individuals with disabilities to perform the essential duties of this position. Gratiot Integrated Health Network is an Equal Opportunity Employer and an Employer-At-Will. Employment offers are contingent upon the results of a Michigan State Police Check and/or Criminal Background Check. Candidates may be excluded from consideration based upon driving record. Candidates applying for professional positions must submit college or university transcripts verifying degree, copy of State of Michigan credentials, and a copy of diploma if required.**